

東華三院 愛不同藝術-胡李名靜藝廊
i-dArt – Kitty WOO Gallery, Tung Wah Group of Hospitals

場地租用申請表 Booking Application Form

申請人資料 Particulars of Applicant

申請人 / 機構名稱 Name of Applicant/ Organization

聯絡人 Contact Person

電郵 Email

聯絡電話 Telephone No

手提電話 Mobile No

聯絡地址 Correspondence Address

擬舉辦活動 Particulars of Event

活動性質 Nature of Event 展覽 Exhibition 工作坊 Workshop 其他 Others: _____

活動名稱 Name of Event

簡 介

Introduction

(請註明活動主題、
內容、參與人員等)

(Please indicate the
theme, content and
participated member...)

藝術媒體

繪畫 Painting 陶藝 Ceramic 攝影 Photography

Art Media

雕塑 Scripture 裝置 Installation 其他 Others: _____

佈展日期 Date of Set-up

撤展日期 Date of Dismantle

活動舉辦日期 Duration of Event

設備租用 Facilities Hire

摺檯數量

_____張

椅數量

_____張

展示架數量

_____個

No. of folding table

No. of chair

No. of display stand

白色展示台數量 No. of white cube

(A) _____個

(B) _____個

(C) _____個

(D) _____個

(E) _____個

租用額外設備(全套) Hire additional equipment (All items)

需要(HK\$200/日) : _____日

不需要

本人確認已閱讀及接受「場地租用須知」的內容，並聲明及保證訂租表格及附件所有資料全部屬實。
I confirm that I have read and accepted the contents of the “Venue Rental Scheme”, and declare the information filled in this application form and supplementary information attached is correct and true.

申請人/團體負責人簽署

Signature of applicant/responsible person of organization _____

申請人/團體負責人姓名

Name of applicant/responsible person of organization _____

日期

Date _____

(i-dArt 專用)

有關場地租用申請已被 *接納/拒絕。

Your application for hiring the venue is *SUCCESSFUL / UNSUCCESSFUL.

項目 Item	內容 Content	收費 Amount
場地租金		
額外設施		
總收費 Total:		

一旦申請成功，請於兩星期內，即_____ (日期)前，以親臨遞交現金或郵寄支票形式繳付訂金 HK\$_____ (租場費用的 50%)。餘款須於租用期開始前兩個星期繳清。所有繳交之訂金，恕不退還。

If your application is successful, please pay the deposit (50% of the rental) being HK\$ _____ to us within two weeks (from receipt of the contract), i.e. before _____. If the deposit is paid in cash, please do so IN PERSON at i-dArt. Cheque payment may be made by mail. The remaining balance of the rental must be paid in full two weeks before the commencement of the rental period. All deposit paid is non-refundable.

批核人簽署 Signature of responsible officer _____

批核人 Name of responsible officer _____

日期 Date _____

多謝申請租用愛不同藝術-胡李名靜藝廊。

Thank you for your application for use of i-dArt - Kitty WOO Gallery.